

GRASS VALLEY SCHOOL DISTRICT
REQUEST FOR PROPOSAL
FOR
Wireless Local Area Network to be
Funded by E-Rate Year 25 (2022-2023)
Released October 25, 2021

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define Grass Valley School District's minimum requirements, solicit proposals and gain adequate information by which Grass Valley School District may evaluate the services offered by the Proposer.

The Grass Valley School District is a multi-faceted community passionately committed to developing personal excellence and preparing each individual for the future through a strong academic program enhanced by a wide range of innovative choices in a responsive and safe environment.

Grass Valley School District, herein after referred to as the District, herein after referred to as the District, intends to secure a contract for Wireless Local Area Network Equipment as defined in Section 3.

The District discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

In order to proposals to be valid, it must address all aspects of desired Local Area Equipment Refresh and be received by the District's representative no later than 5:00pm, Friday, December 3, 2021.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

Cost for E-Rate Eligible Equipment and Services	35%
Technical Evaluation of Proposed Equipment	25%
Basic Maintenance and Support	15%
Prior Vendor Experience	15%
References	10%

2.1 EVALUATION CLARIFICATION

- Prior Vendor Experience – District will award 1 point for positive and -1 for negative prior vendor experiences in this category. Vendors with no prior experience will receive a score of 0.

3 GENERAL REQUIREMENTS AND INFORMATION

3.1 SITES

- 3.1.1 Grass Valley School District Office
10840 Gilmore Way, Grass Valley
- 3.1.2 Bell Hill Academy
342 South School Street, Grass Valley
- 3.1.3 Grass Valley Charter School
225 South Auburn Street, Grass Valley
- 3.1.4 Grass Valley Preschools
10846 Gilmore Way, Grass Valley
- 3.1.5 Lyman Gilmore School
10837 Rough & Ready Highway, Grass Valley
- 3.1.6 Margaret G. Scotten School
10821 Squirrel Creek Road, Grass Valley

3.2 GENERAL INFORMATION

1. The District has identified the need to upgrade Wireless Local Area Network Equipment at the all District locations to improve network performance through replacement of existing Ruckus Wireless Equipment.
 - One wireless access point per classroom
 - Gyms, Libraries and Multi-purpose Rooms to have multiple wireless access points.
2. The District has identified additional need extend Local Area Network at Grass Valley Charter School to remote Gardening Office and Maintenance Building through addition of Point to Point Wireless Ethernet Bridge.

District Technology Staff will configure and install equipment. Existing Cat6A network cabling to all wireless access points.

3.3 DISTRICT REQUIREMENTS

Wireless Local Area Network Equipment

- Wireless Access Points
 - Indoor – Quantity 146
 - Outdoor – Quantity 6
 - If outdoor AP is not weather-proof, include enclosures.
- Wireless Access Point Requirements
 - Minimum 802.11 AX
 - WiFi Alliance certification
 - Mounting brackets - Ceiling
- Basic Maintenance, if applicable
 - Three-Year and Five-Year Terms
- Licensing, if applicable
 - Three-Year Term and Five-Year Terms

Wireless Access Point Controller

- Quantity 2
- Cloud or on-site based acceptable
 - Remote management preferred

Local Area Network Extension

- Point-to-Point Wireless Bridge
 - Quantity – 2 circuits
 - GV Charter School to Maintenance Shop – less than 50yds.
 - GV Charter School to Garden Office – less than 100yds
- Point-to-Point Requirements
 - Minimum bandwidth – 100mbps
 - Ability to increase bandwidth as required
 - Mounting hardware
 - Pricing Costs, if applicable
 - Three-Year Term
 - Optional pricing for Five-Year Term

4 PROPOSER'S RESPONSE REQUIREMENTS AND COMMITMENTS

4.1 PROPOSER'S RESPONSE REQUIREMENTS AND COMMITMENTS

- **Proposer's responses are required in PDF file format and shall be emailed to the District's Consultant: rich@aagiconsulting.com**
 - Hard copy responses are not required.

Proposer shall

- Confirm that proposer has completed FCC Form 473 Service Provider Annual Certification Form for Funding Year 2022-2023
- Proposal pricing to be itemized by sites and shall include identification of:
 - E-Rate eligible equipment costs
 - Wireless Access Points
 - Controllers
 - Point-to-Point Wireless Ethernet Bridge at 100mbps
 - Any additional costs to increase bandwidth above 100mbps.
 - E-Rate ineligible costs (if applicable)
 - Licensing (if applicable)
 - Sales Tax @8.50%
 - Shipping/Freight charges (if applicable)
 - Warranty Information
- Define District's support structure pre and post order for Wireless Network Equipment and Point-to-Point Wireless Ethernet Bridge (if applicable)
- Warranty and maintenance support information.
 - Proposer shall provide description maintenance/support to be provided during the warranty period. In addition, proposer shall include levels of maintenance/support available to the District, following expiration of the warranty period
 - Include Basic Maintenance costs
 - One-year Term
 - Five-Year Term
- Identify three school districts that have implemented proposed solution, including
 - Include contact information (name, phone and email)
- Provide organization chart with contact information for E-Rate support
 - SPIN number(s)
 - Confirm ability to provide SIP billing

5 RFP TERMS

District requires RFP submittals no later than 5:00pm, Friday, December 3, 2021. Proposals must be valid through the E-Rate Funding Year 2022-2023.

District requests email responses to this RFP.
Email responses to: rich@aaqjconsulting.com

No hard copy response is required.

Received response's will be opened and read by the District's evaluation team, privately, following the close of the submission window.

District reserves the right to make an award without further discussion of any proposal submitted. Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, District shall issue a written notice which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best evaluated Proposer or any vendor.

District reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor considered to be the best value to District. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document

6 CONTRACT

Contract shall be for E-Rate Funding Year 2021-2022 and restate provider's commitments as identified in Section 4.1 of this RFP.

District requires all contractual agreements to be reviewed by District's legal representative and approval of the Grass Valley School District's Board of Education.

7 CONTACT INFORMATION

Direct contact with District personnel during RFP process is prohibited and will result in disqualification of potential service providers that ignore this prohibition.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Submit questions regarding this RFP via email to District Consultant:

Rich Tunheim
Aarrestad-Gjervik Consulting
4763 Saddle Club Lane

Santa Rosa, CA. 95409
rich@aagjconsulting.com

P. 707-228-9357
F. 888-812-8992

Last date to submit questions November 3, 2021